

Echo Canyon PTO Board Meeting Minutes **DRAFT, revised 9/3/2024**

Aug 27, 2024	6:00 - 7:30	Google Meet	https://meet.google.com/cuo-tnii-qoc
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Introductions	Jessica Scordo
Meeting Norms	Morgan Kane

Motion:	Motion Made by	Seconded by	Vote Count	Result
Approve last month's minutes	Sarah	Caitlin	7/7	Passed

Principal Updates	Kat Hughes
<ul style="list-style-type: none"> ● Enrollment: Dr. Menzel attended Site Council - WIG (Wildly Important Goal): Enrollment! <ul style="list-style-type: none"> ○ Tours are individual ○ Looking at ways to highlight Echo beyond the garden ○ We do have a waitlist for SPED ○ Current enrollment is 316 ● Attendance: We are lowest in the district. This will be our next WIG ● Middle School Focus on expanding and strengthening elective and after school options for athletics and clubs. ● A select group of middle school students will get to participate in Blue Watermelon Project's Feeding the Future competition. 	

**Sarah Carpenter left the meeting

2024-2025 Budget	Rebecca Turner
<ul style="list-style-type: none"> ● Rebecca shared the amount of \$30,400 as the proposed budget of expenses for school year 2023/2025 <ul style="list-style-type: none"> ○ Breakdown is detailed in this presentation: https://docs.google.com/presentation/d/1qMuHXyG9b-Sn508fnoCd0mbScea-Dz5d/edit?usp=sharing&oid=107904998658027778025&rtpof=true&sd=true ● Morgan called for questions ● Brett asked for confirmation that we anticipated to spend more than we bring in, <ul style="list-style-type: none"> ○ Rebecca and Jessica confirmed yes because this year we have additional expenses for accounting. Jessica shared that last year was about \$26,000 in receivables. ○ Jessica feels our bank account is in a healthy position to offset this difference. ● Becky highlighted we have a new fundraiser (Silent Auction) in planning this year that may help offset as well. ● Brett asked for clarification on the increase in garden budget (\$2,000 to \$4,000) <ul style="list-style-type: none"> ○ Kat shared that Lou and Ann have taken on a large portion of the expense of the garden out of their personal finances and they are not in a current position to do so. Kat is looking for additional resources financially to help fund not only the cost of plants but also general maintenance of the gardens, irrigation, and seating that supports student and family enrichment during the school day and community events. ○ Caitlin and Morgan mentioned long-term options for the school to apply for grants 	

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through entities like APS and Sprouts.

Motion to approve proposed budget	Morgan
Seconded by	Jayd

Roll Call Vote (Yes/No/Abstain/Not Present)			
Brett Rogers	Abstain	Sarah Carpenter	Not Present
Caitlin Khoury	Yes	Sharon Hines	Yes
Jayd Engstrom	Yes	Tamara Munsey	Yes
Jessica Scordo	Yes	Valerie Ramos	Yes
Kristen Guerin	Yes	Vacant Seat	-
Morgan Kane	Yes	Vacant Seat	-
Rebecca Turner	Yes		

Yes	9	No	0	Abstain	1	Result	Approved
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	Committee Updates	Committee Chairs
Communications <i>Morgan Kane</i>	<ul style="list-style-type: none"> Smore is updated with new email list from Public Records Request received from SUSD Roar Newsletter will go out this weekend Extra Extra: No changes from Erin on processes. Things are running smoothly with previous processes. <ul style="list-style-type: none"> Tuesday Night: Deadline to send content to Kristen Wednesday Night: Kristen sends to Erin Friday Morning: Extra Extra published in Parent Square 	
Marketing <i>Kristen Guerin</i>	<ul style="list-style-type: none"> Committee has met and discussed some initiatives to help with enrollment 	
Teacher Appreciation <i>Jayd Engstrom</i>	<ul style="list-style-type: none"> Has been working on creating form for teacher's interests - that has been sent out. Liaison process is underway. October teacher dinner in planning. Need a restaurant nailed down. (Jessica) Tomorrow we are supplying frozen treats to the teachers for PD 	
Student Engagement	<ul style="list-style-type: none"> Inactive until October/November when Student Leadership committees 	

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<i>Rebecca Turner</i>	are established
<p>Events <i>Morgan Kane for Sarah Carpenter</i></p>	<ul style="list-style-type: none"> ● Trunk or Treat confirmed for October 18th - Sarah emailed Kona Ice and several others to secure food trucks <ul style="list-style-type: none"> ○ Kona Ice confirmed ○ Need to email the food trucks that replied to me “yes” for 10/18 availability to ask if they can reformat their insurance liability form to comply with SUSD formatting ● *new event for 2024/25 school year* <ul style="list-style-type: none"> ○ Silent Auction in conjunction with Dec D4\$ event at OHSO ○ Compiled a list of +120 vendors and begun outreach to secure donations (along with Jayd & Becky) ○ If anyone on the board has connections to businesses/ business owners that would donate to our silent auction, please email Sarah Carpenter
<p>Fundraising <i>Jessica Scordo</i></p>	<ul style="list-style-type: none"> ● Water Bottle Sales - \$313 in sales so far, extended until 9/7 ● Gear Drive - sold 41 items, PTO will need to purchase the 9 additional items ● Peter Piper Pizza - numbers still not received ● September 19th - Rubios (all day) ● Color Run/Glow Run - September 27th ● Book Fair - volunteers will be needed - Oct. 21st - 25th ● (Sarah) In prep for the Spring Used Book sale, we will create a large box collection system for the front office so families can donate used books year round. Sarah will create messaging around that and post on socials about it periodically.
<p>Exploration Friday <i>Caitlin Khoury</i></p>	<ul style="list-style-type: none"> ● October 4th: <ul style="list-style-type: none"> ○ All presenters confirmed less 2, which are pending ○ We have an official Teacher Liaison: Rebecca Bentivegna ○ Chick Fil A will donate breakfast sandwiches

Board Election	Jessica Scordo
<ul style="list-style-type: none"> ● Timeline: Nominations out 8/30 (one week) - Extra Extra and distribution list ● Advertising: ● Voting: Ballot out 9/6 - close Wednesday 9/11 	

Grows (Areas we can improve)	Glows (Celebrations and Shout Outs)
<p>Jess: When in discussions with other families, please remember to try to conduct conversations in a way that represents the PTO positively.</p>	<p>Sharon: Thank you from the staff! Time and thoughtfulness is greatly appreciated. They talk about it a lot on campus. 😊</p> <p>Jess: We love seeing families that aren't on the</p>

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	<p>board attend!</p> <p>Jess: Thank you Becky for your help on the new Silent Auction!</p>
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PTO Board and School Administration Attendees					
Brett Rogers	P	Morgan Kane	P	Valerie Ramos	P
Caitlin Khoury	P	Rebecca Turner	P	Vacant Board Seat	-
Jayd Engstrom	P	Sarah Carpenter	P	Vacant Board Seat	-
Jessica Scordo	P	Sharon Hines	P	Principal Hughes	P
Kristen Guerin	P	Tamara Munsey	P	Vice Principal Kadera	P
Additional Attendees					
Becky Burghart, Jasmine Sloat					

Meeting Began	6:00	Meeting Adjourned	7:30
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